

MINUTES OF A MEETING OF THE CABINET PROCUREMENT AND INSOURCING COMMITTEE

MONDAY 14 FEBRUARY 2022

Chair Cllr Robert Chapman in the Chair

Councillors Present: Cllr Caroline Woodley

Apologies: Deputy Mayor Anntoinette Bramble

Officers in Attendance Rotimi Ajilore, Head of Procurement
Andrew Spragg, Governance Services Team
Leader

Remote attendees

Candace Bloomfield, Directorate Procurement
Manager

Merle Ferguson, Procurement Strategy and
Systems Lead

Ian Holland, Head of Leisure, Parks and Green
Spaces

Mario Kahraman, Senior ICT Support Analyst

Jade Mercieca, Strategic Procurement Manager
(Interim)

Sam Parry, Parks Development Manager

Adi-Naitey Pupilampu, Procurement Category
Manager: Corporate Services

Patrick Rodger, Senior Lawyer

The meeting was live-streamed here:

https://www.youtube.com/watch?v=8w4g_EfGk64

1 APOLOGIES FOR ABSENCE

Apologies were received from Deputy Mayor Bramble and Councillor Kennedy.

Councillor Kennedy joined the meeting remotely.

2 URGENT BUSINESS

There were no items of urgent business.

3 DECLARATIONS OF INTEREST - Members to declare as appropriate

There were no declarations of interest.

4 NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE, ANY REPRESENTATION RECEIVED AND THE RESPONSE TO ANY SUCH REPRESENTATIONS

There were no notices received.

5 DEPUTUATIONS/PETITIONS/QUESTIONS

There were none received.

6 UNRESTRICTED MINUTES OF THE PREVIOUS MEETING OF CABINET PROCUREMENT AND INSOURCING COMMITTEE HELD ON 17 JANUARY 2022

RESOLVED:

That the unrestricted minutes of the Cabinet Procurement and Insourcing Committee meeting on 17 January 2022 were approved.

7 NH S055 APPOINTMENT OF DOCKLESS BIKE-SHARE SCHEME OPERATORS IN HACKNEY - CONTRACT APPROVAL

7.1 The report was introduced by the Sustainable Transport and Engagement Manager. Cllr Woodley queried the longer term objectives of a scheme of this nature and what support was being provided for cycle users in terms of training. The Committee was informed that the evidence did not suggest e-bike purchases did not increase as a running a scheme of this nature. Officers commented that the market volatility around schemes of this nature made it difficult for the Council to provide this service directly, but it was recognised there was a desire amongst the residents for this scheme and it supported the Council's priorities. Officers highlighted that the provider would be making a contribution to the promotion of cycling across the borough.

7.2 The Committee discussed performance monitoring and it was agreed that the key performance indicators would be circulated and included in the minutes. They are enclosed as appendix 1. Officers provided reassurances about the regulatory and enforcement position of the Council in respect to ensuring the scheme providers were minimising unnecessary obstructions and cycle recovery.

7.3 Cllr Kennedy was informed that officers had spoken with neighbouring boroughs in respect to the scheme. It was highlighted that there longer-term ambition of London Councils and Transport for London (TfL) for a London wide approach, and this had influenced the proposed length of the contract. It was confirmed there were 64 corrals at the moment and that these would expand over time in line with demand.

RESOLVED:

To approve the appointment of Bidder D (see Exempt Appendix B for details), as the sole operator of a Dockless Bike-Share Scheme using cycle bays provided by the Council. The appointment to operate in Hackney shall be on the basis of a fee paying concession agreement for an initial period of two years with up to two further optional annual extensions.

REASONS FOR DECISION

Transport for London's (TfL) cycle hire scheme only operates in the southern fringes of the Borough and not the north and east of the Borough. A dockless service presents an opportunity to support the London Mayoral proposal 6 regarding new models of cycle hire.

8 BRIEFING NOTE: PARKS AND GREEN SPACES - CONCESSION OPPORTUNITIES

- 8.1 The Parks Development Manager introduced the report. Cllr Woodley welcomed the briefing and highlighted the requirements for concessions to use bio-degradable packaging. The Committee discussed how the proposals were supporting the Council's priorities around sustainability.

RESOLVED:

To note the briefing.

9 ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was no urgent business to consider.

10 DATE OF FUTURE MEETINGS

The Committee noted the dates of its future meetings:

2022

7 March

11 April

11 EXCLUSION OF THE PUBLIC AND PRESS

The Committee did not resolve to exclude the public and press as all business had concluded without this being required.

Duration of the meeting: 5pm - 5.31 pm

Contact:

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CABINET PROCUREMENT AND INSOURCING COMMITTEE
14 FEBRUARY 2022 MINUTES

NH S055 APPOINTMENT OF DOCKLESS BIKE-SHARE SCHEME OPERATORS IN HACKNEY - CONTRACT APPROVAL
APPENDIX 1 -

Performance metrics (reported monthly):

1. Total Trips Ending in Hackney
2. Distinct Users
3. Average Distance Cycled
4. Average Time Cycled
5. Average Bike Used per Day
6. Average Bikes in Hackney
7. Highest Ridership Day
8. Highest Ridership Hour
9. Average Fare
10. No. of Bikes Left Outside Bay
11. Parking Compliance Rate (%)
12. Number of Complaints
13. Avg. Complaint Response Time
14. Best 5 Bays
15. Worst 5 Bays

1. Key Performance Indicators:

No	Criterion/Indicator.	Target
1	Net uptake in cycling and/or number of cycling miles or journeys covered in Hackney from one monthly reporting period to the other (see metrics 3, 4 and 5 at paragraph 5.1)	Positive/Increasing
2	Average time to recover littering/obstructing bicycles from public spaces and roadways	Bicycles to be removed within 1 hours of receiving notice by the Council or members of the public within the periods of 7am - 6pm (Monday to Friday) where the bicycle(s) cause(s) an obstruction or cause(s) a health and safety risk
3	No of reports of littering bicycles per quarter (cf. metric 11, paragraph 5.1)	100%

4	Average time to make faulty bikes safe or unavailable to the public	Maximum of 12 hours from notification
5	Average time to resolve complaints (cf. metric 13, paragraph 5.1)	24 hours maximum from the time of first report
6	Number of bikes in service	Minimum of 90% of bikes